

बिहार स्वास्थ्य विज्ञान विश्वविद्यालय

BIHAR UNIVERSITY OF HEALTH SCIENCES

मीठापुर, पटना-800 001 (बिहार)

Tel-0612-2356912, Email-registrarbuhs-bih@gov.in, website-www.buhs.ac.in

Guidelines to Fill Up Form for Extension/Renewal of Affiliation (2024-25)

- Download the Extension/Renewal Form for Affiliation from BUHS website (Click on Affiliation Menu, Affiliation → Forms)
- Fill up the form in MS word from Computer, then take a printout and submit the signed copy with following Certified/Self Attested Documents as annexure with Affiliation form.

- Three Separate Demand Draft of Application form Fee, Inspection-cum-Processing Fee and Annual Affiliation Fee.
- Health Deptt., Govt. of Bihar NOC/Recognition Letter for the Concerned Course.
- Apex Body (NMC, DCI, NCISM, PCI, INC, NCH etc.) Recognition Letter for 2023-24/2024-25
- BNRC Recognition Letter for 2024-25/2023-24. (For Nursing Stream Only)
- Enclose Receiving/Money Receipt photocopy of Fees & FDR submitted in BUHS, Patna for Session 2023-24.
- Registration Certificate of the Society/Trust from competent authority along with the details of its constitution and copy of memorandum of association.
- The Constitution of the Governing Body with the Names of the members of the Governing Body.
- Certified copies of trust deeds and title deeds of the property.
- Letter from the competent authority designated by the state govt. for classification of land and its location as in city or other area.
- Land Use Certificate from competent authority designated by the govt.
- Provide the latest fund position of the college / Trust / Society including the reserve Fund, duly certified by bank, if any, mentioning the A/C nos. and the name of the Bank / Post office.
- Building Plan of the college prepared by a registered architect.

- No Objection Certificate from the concerned govt. Deptt. Permitting the Society/Trust to start the colleges, wherever necessary.
- Undertaking stating that after the affiliation of college no transference of management shall be made except with the prior approval of the University, and the college shall faithfully adhere to the provisions of the Act, Statutes and Regulations of the University.
- Bond as per Performa enclosed in the Renewal/Extension Form. (By Executive Magistrate)
- Updated Profile of all the existing Faculty members including Principal /Director in the prescribed Performa with all educational and experience certificates. (To be submitted as soft copy in the excel sheet in pen drive also.)
- Detailed information of Available Teaching Faculty in prescribed Performa (annexure-I), Soft copy in Excel Sheet should also be submitted.
- Attach summary of information about Required, Available and Vacant Teaching posts Department wise as per concerned apex/regulatory body norms in prescribed Performa (annexure-II), Soft copy in Excel Sheet should also be submitted.
- Attach information of Available Non-Teaching Staff in prescribed Performa (annexure-III).
- Attach summary of information about Required, Available and Vacant Non-Teaching Posts Department wise as per concerned apex/regulatory body norms in prescribed Performa(annexure-IV).
- Attach summary of information about Required, Available and Vacant Hospital Officers/Paramedical Staff Department wise as per concerned apex/regulatory body norms in prescribed Performa. (annexure-V)
- Attach list of No. of books and journals purchased in library for current academic session, with copy of purchase order and stock ledger photocopy.
- Attach list of No. of Lab equipment's / computers / other accessories purchased in previous academic session, with copy of purchase order and stock ledger photocopy.
- Attach Detailed list of Faculty members appointed in previous academic session with copy of appointment letter and joining application.

- No. of faculty members to be added for coming academic session (Proof must be attached).
- Copy of advertisement in two daily newspapers regarding the appointment of teaching and non-teaching staff.

- Application Form Fee and Annual Affiliation Fee will be charged Course wise and Inspection-cum-Processing Fee will be charged Course wise and Unit wise.
- No handwritten entry should be made on form, it must be computer typed and signed on each page.
- Proof of Submission of FDR and Affiliation fee for session-2023-24 must be attached with the form.

Course Wise Fee Structure for Renewal/Extension of Affiliation (Session-2024-25)

Fee/Courses	MBBS	BAMS/BUMS	B.Sc Nursing/ B. Pharm/ Para Medical UG Degree	Post Basic B. Sc. Nursing	Demand Draft in Favor of
Application Form Fee Course Wise	5000/-	5000/-	5000/-	5000/-	Bihar University of Health Sciences, Patna-Affiliation Fund <i>Payable at Patna</i>
Inspection-Cum-Processing Fee for Each Unit	Upto-50 Seats- 147500/- Upto-100 Seats- 295000/- Upto-150 Seats- 442500/- Upto-200 Seats- 590000/- Including 18% GST	Upto-50 Seats- 88500/- Upto-100 Seats- 177000/- Upto-150 Seats- 265500/- Including 18% GST	Upto-60 Seats- 88500/- Upto-120 Seats- 177000/- Upto-180 Seats- 265500/- Including 18% GST	Upto-30 Seats- 88500/- Upto-60 Seats- 177000/- Upto-90 Seats- 265500/- Upto-120 Seats-354000/- Including 18% GST	Bihar University of Health Sciences, Patna-Inspection-cum-processing Fund <i>Payable at Patna</i>
Annual Affiliation Fee Course Wise	118000/- Including 18% GST	88500/- Including 18% GST	88500/- Including 18% GST	88500/- Including 18% GST	Bihar University of Health Sciences, Patna-Affiliation Fund <i>Payable at Patna</i>

Fee/Courses	Medical PG Course/Specialty Wise	Ayurvedic/Unani PG Course/Specialty Wise	Nursing / Pharmacy/ Para Medical PG Course/Specialty Wise	Demand Draft in Favor of
Application Form Fee Course Wise	5000/-	5000/-	5000/-	Bihar University of Health Sciences, Patna-Affiliation Fund <i>Payable at Patna</i>
Inspection-Cum-Processing Fee for Each Unit	Upto-10 Seats- 59000/- Upto-20 Seats- 118000/- Upto-30 Seats- 177000/- Including 18% GST	Upto-10 Seats- 53100/- Upto-20 Seats- 106200/- Upto-30 Seats- 159300/- Including 18% GST	Upto-10 Seats- 53100/- Upto-20 Seats- 106200/- Upto-30 Seats- 159300/- Including 18% GST	Bihar University of Health Sciences, Patna-Inspection-cum-processing Fund <i>Payable at Patna</i>
Annual Affiliation Fee Course Wise	147500/- Including 18% GST	118000/- Including 18% GST	118000/- Including 18% GST	Bihar University of Health Sciences, Patna-Affiliation Fund <i>Payable at Patna</i>